



Capitol Place
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The Connecticut Democracy Center is looking for a talented intern looking to gain hands-on experience in nonprofit marketing and development. This PAID 12-week internship begins January 17, 2024.

This is an excellent opportunity for anyone interested in marketing communications, public relations, civic engagement, fundraising, or just learning how a nonprofit organization runs. We are a small office in Hartford, so this hybrid internship will be very hands-on and offer varied experiences.

Responsibilities

- Promoting CT Democracy Center programs to the media and the public • Writing press releases, pitch letters, promotional copy, blog posts, and marketing collateral
- Designing campaigns and creating content for our social media accounts, and analyzing social data
- Helping to brainstorm and plan community events
- Researching potential grant sources, preparing draft proposals
- Opportunity to work on an approved independent project
- General administrative support; assisting with other activities as needed

You Will Learn

- Writing for public relations
- Grant writing
- Event organization and administration
- Social media campaign creation and implementation

Requirements

- Current undergraduate or graduate student
- Passion for democracy and history
- Strong written communication skills
- Willingness to work with a small, hardworking team with a strong belief in the importance of civic engagement.

Hours and Pay

This internship pays \$15/hour and requires you to work 10 hours per week at our office. We will work with you to create a schedule that is accommodating. We are a small office, so we greatly value our interns and their contributions to our work.