



# Internship Guide

**Step 1)** Search for internships on the SoC internship website or find one on your own.

*Need help getting started? Contact Prof. Chiara ([chiara@hartford.edu](mailto:chiara@hartford.edu)) to set up a meeting.*

[socinternships.com](http://socinternships.com)



**Step 2)** Apply to an internship with a company/organization. If the position is not posted on the SoC internship site, confirm with Prof. Chiara that the position will qualify for credit.

**Step 3)** Once you've secured the internship, complete the internship application form found on the SoC internship site and email it to Prof. Chiara. [socinternships.com/internship-application](http://socinternships.com/internship-application)

*\*Submit your internship application by the end of the current semester to ensure you'll be eligible to take the internship for the following semester.*

## **Guidelines:**

- Internships are generally reserved for Communication and Cinema majors who will have completed 60 credits by the beginning of the internship and hold a GPA of 2.50 or better (exceptions may be made).
- Interns will work a minimum of 100 hours during the semester.
- Internships are a P/NP course for 3 credits and will automatically fulfill the LBC requirement.

Contact Prof. Chiara ([chiara@hartford.edu](mailto:chiara@hartford.edu)) with questions or to schedule a meeting.